



## The Knight Parade Entry Application

Saturday, February 11, 2023 - 7:00 PM

**Application Deadline: November 1, 2022**

Name of Organization: \_\_\_\_\_

Address, City, State, Zip: \_\_\_\_\_

Organization Telephone: \_\_\_\_\_

Organization Email: \_\_\_\_\_

President of Organization: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parade Representative: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_

- 
- **Non-Commercial..... \$750.00**
    - o NOTE: This is made up of two components: (a) \$250 non-refundable Application Fee and (b) \$500 Entry Fee.
  - **Commercial.....\$1,250.00**
    - o NOTE: This is made up of two components: (a) \$250 non-refundable Application Fee and (b) \$1,000 Entry Fee.
  - Free for school marching bands and school performance teams.

Any organization who has been denied entry into the Knight Parade will receive a refund of their entry fee. Your Entry Fee will also be refunded if the event is cancelled prior to its scheduled date. Please note, if you are accepted into the parade and the parade is cancelled prior to its scheduled date, your non-refundable application fee will be applied towards your **2024** application fee.



All entries can be no more than 10' wide without riggers and maximum height of 13'3" with second level no more than 10' from ground level. Maximum length is 65' INCLUDING TOW VEHICLE. Also note the TECO release requires certain maximum height, which is part of this application.

**Commercial Towing Company:**

All towing units must be listed and Insurance provided. Tow units must be covered and compatible with its float or decorated in the float theme (no bare vehicles). This includes commercially leased tow trucks and applies for rental floats. All floats to be brilliantly illuminated.

**All Other Tow Vehicles:**

List any other Tow Vehicle (rented or privately owned), make, model, year, insurance certificate and picture need to accompany application. **These vehicles must comply to all the insurance requirements.**

Number of members in organization: \_\_\_\_\_

Number of Wristbands Requested: \_\_\_\_\_  
(Limited to members of the organization, plus support staff, i.e., security, DJ, etc).

\*Name President/Royalty:

**I, have read and understood the above application and the accompanying Parade Rules, which are incorporated as part of this application. I will be responsible for my organizations' understanding of the Parade Rules. I acknowledge that my organization may be excluded from participating in futures Parades and subject to ejection from the parade in progress, if there is not adherence to the Parade Rules. I am authorized by my organization to sign this agreement.**

Digital Signature: \_\_\_\_\_

Signature Date: \_\_\_\_\_



## 2023 RULES & REGULATIONS/SAFETY OFFICER:

Each entry is required to name a Safety Officer on this application. The Safety Officer will be required to be at their unit in staging (2) two hours prior to the start of the parade and remain with their unit until the last person has disembarked in float/vehicle disbanding, and all participants are reunited with their transportation home. The Safety Officer must also wear a reflective mesh safety vest (Blaze Orange, Lime Green or Yellow) at all times during the Event. The Safety Officer's responsibility is to uphold the rules and regulations of the Event and ensure compliance by their organization. The Safety Officer will be responsible for the following:

1. Ensuring the safety of their unit and participants, including providing **(6) six vested Procession Safety Monitors, per city ordinance, for each and every wheeled or motorized vehicle**. Safety Monitors and/or Vehicle/Unit Drivers shall not consume any alcoholic beverages while in staging or during the parade and may not hand out any items during the parade to any spectators along the parade route. Safety Officer shall report any emergencies to uniformed City of Tampa Police and to their Parade Marshall/Block Captains.
2. Reporting any and all incidents to an Event Parade Marshall/Block Captain before leaving the event site. Safety Officer is required to sign any and all incident reports involving their unit(s) or their participants before leaving the Event site.
3. Understanding that the Parade by its nature is an **ENTERTAINMENT MEDIUM** and, therefore, the contribution of each unit to this concept is critical. Entries are approved by the Parade Committee based on "show value" to the overall Parade. The Event is **NOT A PLATFORM FOR POLITICAL, RELIGIOUS, OR SOCIAL ISSUES**, and no unit will be permitted to participate in the Parade if, in the judgement of the Parade Committee, it reflects such issues.
4. Upholding the Event policy which **PROHIBITS ANY SPONSOR OR CORPORATE IDENTITY ASSOCIATED WITH INDIVIDUAL PARADE UNITS** without seeking permission in advance, in writing from Krewe of the Knights of Sant' Yago. If unit is granted permission from Krewe of the Knights of Sant' Yago, sponsor or corporate identity cannot exceed 18 inches in height due to FCC regulations.
5. Communicating the **NEW WEATHER CONTINGENCY/EMERGENCY PLAN** to each and every parade participant in their unit prior to Event day so we can communicate this important new emergency procedure to not only each and every parade participant, but also to their corresponding transportation home from the Event. The new emergency plan states "If we experience an emergency that would necessitate the emergency cancellation of the parade, **ALL VEHICLES/FLOATS/UNITS WILL REMAIN IN THEIR POSITION IN THE STAGING AREA** – at the same location where they were dropped off. (Reference unit's position in staging on parade staging maps which are included in the Acceptance Parade Packet) **ALL PARADE PARTICIPANTS MUST BE PICKED UP FROM STAGING**, where they were dropped off.

6. Managing and communicating with their unit’s participants prior to the Event and throughout the Event day.
7. Educating and monitoring the safe distribution of their unit’s beads or other giveaways (hand out to spectators OR underhand toss ONLY).
8. Returning signed Safety Compliance “Throw” Letters referencing the safety and content of the Safety Officer’s unit (“Throws encompass any item that will be distributed to event guests by the organization at the event (i.e. beads, plush toys, coins, etc)
  - The first letter MUST be from the Safety Officer/Applicant verifying that their **THROWS MEET OR EXCEED ALL FEDERAL, STATE AND LOCAL STANDARDS, SPECIFICALLY ADDRESSING THE LEAD CONTENT OF THEIR THROWS.** (*Reference the attached “2021 Acknowledgement Form:”*)
  - The second letter MUST be ON LETTERHEAD from the company that their units throws were purchased, verifying that their **THROWS MEET OR EXCEED ALL FEDERAL, STATE, AND LOCAL STANDARDS, SPECIFICALLY ADDRESSING THE LEAD CONTENT OF THEIR THROWS.** (*Reference the attached “2021 Acknowledgement form”*).
9. Ensuring their unit upholds the event policy which **PROHIBITS ALL PAPER MATERIALS (I.E. FLYERS BOOKLETS, PAMPHLETS, BROCHURES, ETC) FROM BEING DISTRIBUTED ALONG THE PARADE ROUTE.**
10. Ensuring their unit upholds the event policy which **PROHIBITS THE USE OR POSSESSION OF GLASS, STYROFOAM, CONFETTI, OR BALLOONS** from within the Event site.
11. Ensuring their unit upholds the Event policy which **PROHIBITS PROFANE OR INAPPROPRIATE MUSIC** at the Event. All music must be appropriate for children of all ages.
12. Ensuring, along with their unit’s Safety Monitors, participants do not exit or board their float or vehicle while it is in motion for the duration of the parade (may load/unload in the staging/disbanding areas only and only when the vehicle is stationary).

**\*\*\*PARADE SAFETY MEETING\*\*\***

January 18<sup>th</sup>, 6:30 p.m.

Centro Asturiano – 1913 N Nebraska Ave

**I recognize that the Event, at its sole discretion, retains the right to remove my entire unit and/or specific unit participants from the parade lineup at any time. I understand reasons for termination could include failure to comply with the rules and regulations of the Event as stated above, including unapproved unit sponsors, or failure to use appropriate judgment at this community event.**

Participant Unit Name: \_\_\_\_\_

Safety Officer Contact Name: \_\_\_\_\_

Safety Officer Contact Cell: \_\_\_\_\_

Digital Signature: \_\_\_\_\_

Signature Date: \_\_\_\_\_



## **The Krewe of the Knights of Sant' Yago Illuminated Knight Parade**

**Saturday, February 11, 2023 – 7:00 PM**

### **2023 Release, Assumption of Risk, Covenant Not to Sue, and Hold Harmless**

In consideration of the opportunity to participate in the Sant' Yago Illuminated Knight Parade,  
I, \_\_\_\_\_ an authorized representative of \_\_\_\_\_  
(print full name clearly)

#### **Do agree as follows:**

#### **Definitions:**

1. The "Agreement" shall refer to this Release, Assumption of Risk, Covenant Not to Sue, and Hold Harmless.
2. "Released Party" shall refer to The Krewe of the Knights of Sant' Yago and include, it's past, present and future members, owners, employees, officers, directors, principals, parents, subsidiaries, affiliates, associated corporations, agents, partners, representatives, predecessors, heirs, legal representatives, successors and assigns.
3. "My Organization" shall be referred to as \_\_\_\_\_ and include, it's past, present and future members, owners, employees, officers, directors, principals, parents, subsidiaries, affiliates, associated corporations, agents, partners, representatives, predecessors, heirs, legal representatives, successors and assigns.
4. The "Event" shall refer to My Organization's participation in Sant' Yago's Knight Parade on May 1, 2021 from My Organization's arrival at the location of the event to its departure from that location.
5. "Injury" shall refer to personal injury, bodily injury, death, property damage, and any other personal or financial loss sustained by My Organization that in any way results from, or is connected with the Event.

#### **Acknowledgement:**

1. I am at least 18 years of age and otherwise competent to sign the Agreement. I am a member of My Organization. I am specifically authorized to sign this Agreement on behalf of My Organization. My Organization is aware of this Agreement and agrees to be bound by its terms and conditions.
2. Participation in a large parade, such as the Sant' Yago Knight Parade has inherent dangers

requiring skill, concentration and attention by all participants. My Organization understands that no amount of care, caution, instruction or expertise can completely eliminate such dangers.

3. No individual in My Organization is suffering from any illness or physical disability that would affect his or her ability to safely participate in the Event.

**Release, Assumption of Risk, Covenant Not to Sue, and Hold Harmless:**

**My Organization desires to participate in the Event. To do so, it voluntarily agrees to the following:**

1. My Organization releases, waives, and discharges the Released Party to the full extent allowed by law, from any and all liability, claims, demands, or causes of action for Injury, however caused, even if caused by negligence, in whole or in part and in any form, of the Released Party.
2. My Organization expressly and voluntarily assumes all risk of Injury, to the full extent allowed by law, however caused, even if caused by the negligence, in whole or part and in any form, of the Released Party.
3. My Organization will not sue or make a claim against the Released Party for Injury and, if it violates this agreement by filing such a suit or making such a claim. My Organization will pay all attorneys' fees and cost of the Released Party.
4. My Organization will defend, indemnify, and hold harmless the Released Party from all claims, judgments and costs, including attorney's fees (to the limited extent that the defense and indemnity are not otherwise covered by collectible liability insurance), in the event that someone suffers personal injury, bodily injury, death, or property damage as a result of My Organization's negligence, gross negligence, or willful misconduct in connection with the Event.

**Termination, Applicable Law, and Severability:**

1. My Organization agrees that this Agreement will apply to the Event and may only be terminated in writing.
2. My Organization understands that this agreement is a contract. My Organization agrees that this Agreement shall be governed and construed in accordance with the laws of the State of Florida. All disputes arising under, in connection with, or incident to this Agreement shall be litigated, if at all, in the Thirteenth Judicial Circuit, Hillsborough County, Florida.
3. This agreement is intended to be as broad and inconclusive as is permitted by law. If any, article, paragraph, sentence or clause of this Agreement shall be deemed unenforceable, the affected provision shall be curtailed and limited only to the extent necessary to bring it within the requirements of the law, and the remainder of the agreement shall continue in full force and effect.

**I HAVE READ THIS DOCUMENT, I UNDERSTAND IT, AND I ACKNOWLEDGE THAT IT CONSTITUTES A RELEASE OF LIABILITY AND A WAIVER OF MY ORGANIZATION'S LEGAL RIGHTS. MY ORGANIZATION AGREES TO ASSUME ALL RISKS ARISING OUT OF THE EVENT, SO THAT IT CAN PARTICIPATE.**

Digital Signature: \_\_\_\_\_

Signature Date: \_\_\_\_\_



## TECO

### RELEASE AND INDEMNIFICATION AGREEMENT FOR PARADES

The undersigned float sponsor of \_\_\_\_\_ or participant (as the case may be) in the Krewe of Sant' Yago Knight Parade (hereafter "Knight Parade"), taking place on **February 11, 2023**, in Tampa, Florida, hereby releases Tampa Historic Streetcar, Inc., The City of Tampa, and Hillsborough Transit Authority (collectively, the "Released Parties") from any and all loss, claim, damage, cost, expense or liability (whether arising from personal injury or damage to property, and including attorneys' fees and the costs of litigation) which the undersigned may sustain or incur from participation in the Knight Parade and accepts full responsibility for any such loss. The undersigned hereby also agrees to indemnify, defend and hold harmless the Released Parties from any and all loss, claim, damage, cost expense or liability (whether arising from personal injury or damage to property, including any damage to property of the Released Parties and including attorney's fees and the costs of litigation) which Released Parties may sustain or incur as a result of the undersigned's participation in the Knight Parade. The undersigned also agrees to purchase insurance adequate to cover this risk. Part of the consideration for this Release and Indemnification Agreement is the permission granted by the Released Parties to allow participants in the Knight Parade to cross the tracks and cross under the catenary (overhead electrical lines) of the TECO Electric Streetcar Line during the parade. It must be agreed that no one person (and costume elements) who stands on a platform at the maximum floor height of 11 feet can be over six feet tall. But for the execution and delivery of this Release and Indemnification Agreement by each float sponsor and participant in the Knight Parade the Released Parties would not have granted such permission.

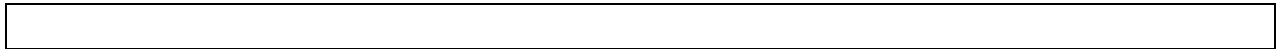
**I, the undersigned do personally warrant that I am authorized to execute this document on behalf of the entity identified below.**

Sponsor/Participant: \_\_\_\_\_

Digital Signature: \_\_\_\_\_

Signature Date: \_\_\_\_\_

**KREWE OF THE KNIGHTS OF SANT' YAGO  
2023 ILLUMINATED KNIGHT PARADE  
INSURANCE REQUIREMENTS**



1. **WHAT DOES MY ORGANIZATION NEED TO INSURE OR OBTAIN PROOF OF INSURANCE FOR?** Your organization needs to carry insurance on and provide proof of insurance for any floats or vehicles participating in the parade or entering the staging and/or disbanding area – for any reason. This requirement includes, but is not limited to cars, trucks, vans, buses, all-terrain/all-purpose vehicles, and all delivery and/or support vehicles. Delivery and support vehicles include caterers, drop off services, tow vehicles, etc. Again, ANY motorized transportation entering the staging area or participating in the parade needs to have proper insurance coverage.
2. **WHAT COVERAGE MUST WE HAVE?** Each parade entry must carry commercial general liability and automobile liability, including non-owned and hired automobile liability, insurance coverage at limits of at least \$1,000,000 (\$1 million) combined single limit for bodily injury and property damage. If the tow vehicle is owned by your organization, you must provide commercial automobile liability coverage.
3. **WHAT ADDITIONAL LANGUAGE IS REQUIRED ON THE CERTIFICATE?** The following paragraph is required on every certificate of insurance:

*“The Krewe of the Knights of Sant’ Yago and sponsors are named additional insured with waiver of subrogation under General Liability and Automobile Liability with respect to Liability arising out of any operation of named insured in connection with The Krewe of The Knights of Sant’ Yago Illuminated Knight Parade. The afforded additional insurance shall be primary and non-contributory insurance and any other valid and collectible insurance available to additional insureds shall be excess insurance.”*

This information should be provided to your insurance agent so that it can be included on your certificate of insurance exactly as shown above.

4. **WHAT ARE THE FLOAT COVERAGE REQUIREMENTS?** Each participant must carry general liability and automobile liability, including non-owned and hired automobile liability insurance coverage at limits of at least \$1,000,000 (\$1 million) combined single limit for bodily injury and property damage. If your float builder is insured, they may not offer **full coverage for YOUR organization**. Know what you are getting, and demand written proof of their insurance if they claim to have you covered. Our experience is that many will cover the float and their driver, but will not cover liability damages or injuries done to or by your members.
5. **WHAT ARE THE REQUIREMENTS FOR OTHER VEHICLES?**  
TOW VEHICLES – if you use a towing company, they should provide a certificate of insurance showing the proper coverage (see item 2) and including the additional insured verbiage exactly as indicated (see item 3). If your organization owns your tow vehicle you must carry commercial automobile liability coverage (see item 2). If you are borrowing or renting a personal tow vehicle, your organization must carry non-owned and hired automobile coverage (see item 2). We cannot accept personal insurance information from any private vehicle owner.



CHARTER BUS COMPANIES AND CATERERS – these companies must provide a certificate of insurance with the mandatory coverage amounts (see item 2) and the mandatory verbiage for additional insureds (see item 3). If we do not receive proof of coverage by the due date you will not receive passes for these vehicles to enter the staging area.

**KSY PARADE PARTICIPANT INSURANCE REQUIREMENTS  
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**6. WHERE DO WE SEND OUR CERTIFICATES OF INSURANCE?**

EMAIL: Lexi Harvey at admin@kreweofsantago.com

FAX: (813) 966-6325

MAIL: Krewe of the Knights of Sant' Yago  
P.O. Box 5037  
Tampa, FL 33675

**7. WHAT IF WE HAVE ADDITIONAL QUESTIONS?** You may contact either of the following for more information:

Lexi Harvey, KSY Administrator, (813) 966-6325  
Joe Parrino, Parade Chairman, (813) 870-0340 Ext. 112

**8. HOW DO WE MAKE THIS PROCESS EASIER FOR OURSELVES?**

Talk to your insurance agent early and bind your policy so that proof of insurance can be submitted **ON OR BEFORE THE DEADLINE!!** Unfortunately, we cannot allow uninsured or underinsured organizations to participate in the parade. Parade participation can be denied **AT ANY TIME** due to lack of adequate insurance.

Be sure to give your insurance agent all the details of your involvement in the parade. For example, how and by whom your float will be towed. Give your insurance agent a copy of the requirements so a proper insurance certificate can be issued.

Make sure your vendors have these insurance requirements as soon as you contract with them so that they can provide the necessary information on or before the deadline.

If you have any questions at all, please call prior to the deadline (January 4, 2023) and we will be more than happy to assist you. If you wait until Mid-January, it will be too late.

Our goal is to produce a safe, fun, well run event so your assistance in all processes related to your participation is appreciated.

Thank you!

**KREWE OF THE KNIGHTS OF SANT' YAGO**

**DEADLINE FOR PROVIDING PROOF OF INSURANCE: JANUARY 4, 2023**

# KREWE OF THE KNIGHTS OF SANT' YAGO

## 2023 ILLUMINATED KNIGHT PARADE

### INSURANCE REQUIREMENTS

#### INSURANCE CHECKLIST

Note: You **MUST** be able to check every line on Item #1, on either of Item #2 (Automobile Liability or Non-Owned and Hired Automobile Liability) and Item #3 must be exactly as shown.

Each and every parade entry shall provide evidence of the following insurance, **without exception**:

- All parade entrants must present separate and individual proof of insurance to Ye Mystic Krewe of Gasparilla for event participation.
  - All parade entrants must present evidence of General Liability insurance, whether or not a float entry, in compliance with parade requirements.
- 1) \_\_\_\_\_ General liability insurance policies at limits of at least \$1,000,000 (\$1 million) combined single limit for bodily injury and property damage shall be carried for each float / parade entry.
- \_\_\_\_\_ Additional Insured
  - \_\_\_\_\_ Waiver of Subrogation
  - \_\_\_\_\_ Primary and Non-Contributory
- If the parade entry is a **self-propelled unit**, the self-propelled unit must present evidence of Automobile Liability in compliance with parade requirements.
  - If the parade entry is **pulled by tow unit owned by the entrant**, the entrant must present evidence of Automobile Liability insurance on the tow vehicle in compliance with parade requirements.
- 2) \_\_\_\_\_ Automobile liability insurance policies at limits of or at least \$1,000,000 (\$1 million) combined single limit for bodily injury and property damage shall be carried.
- \_\_\_\_\_ Additional Insured
  - \_\_\_\_\_ Waiver of Subrogation
  - \_\_\_\_\_ Primary and Non-Contributory
- If the parade entry is **pulled by tow unit not owned by the entrant**, the owner of the tow unit must present evidence of Automobile Liability. The entrant must present evidence of Non-Owned and Hired Automobile Liability, both documents must be in compliance with parade requirements.
  - If entrant is **renting a float** from a float company, confirm that the float company will supply the tow vehicle. The float company must provide a certificate in compliance with the parade requirements. Entrant must also supply a certificate evidencing Non-Owned and Hired Automobile Liability.
  - If entrant is using a **commercial towing company** the towing company must provide evidence of Commercial Automobile Liability. Entrant must also supply a certificate evidencing Non-Owned and Hired Automobile Liability, both documents must be in compliance with parade requirements.
- 3) \_\_\_\_\_ Non-owned and hired automobile liability insurance policies at limits of at least \$1,000,000 (\$1 million) combined single limit for bodily injury and property damage shall be carried.
- \_\_\_\_\_ Additional Insured
  - \_\_\_\_\_ Waiver of Subrogation
  - \_\_\_\_\_ Primary and Non-Contributory

- 4) \_\_\_\_\_ Each certificate of insurance must contain an additional insured clause which reads:

*“The Krewe of the Knights of Sant’ Yago and sponsors are named additional insured with waiver of subrogation under General Liability and Automobile Liability with respect to Liability arising out of any operation of named insured in connection with The Krewe of The Knights of Sant’ Yago Illuminated Knight Parade. The afforded additional insurance shall be primary and non-contributory insurance and any other valid and collectible insurance available to additional insureds shall be excess insurance.”*